

CALIFORNIA'S REGIONAL TRANSPORTATION PLANNING AGENCIES

**August 23, 2000
San Miguel/Santa Rosa Ballroom at the Holiday Inn
Ventura, CA
9:00 a.m. to 12:00 noon**

AGENDA

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| 1. Call to Order, Self-Introductions, Announcements | All | 10 minutes |
| 2. Minutes from July 19, 2000 Meeting | Dean Delgado | 2 minutes |
| 3. FHWA Notice of Proposed Rulemaking | Rusty Selix/Others | 10 minutes |
| 4. Project Delivery Workshop Follow Up | Therese McMillan | 10 minutes |
| 5. 2000 County and Interregional Shares (Item 4.2) | David Brewer | 10 minutes |
| 6. Status of Obligation Plans | Norma Ortega | 5 minutes |
| 7. Electronic Distribution of CTC Book | Samson Okhade | 5 minutes |
| 8. Update on Distribution of City/County TCRP Funds | Debbie Hale | 5 minutes |
| 9. 10:00 a.m. to 12:00 noon | | |

WORKSHOP: GOVERNOR'S TRANSPORTATION INITIATIVE PROGRAM GUIDELINES

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| 10. Other Business | All | 5 minutes |
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Regional Transportation Planning Agencies

Meeting Minutes – July 19, 2000

1. Introduction

Debbie Hale offered her assistance to others with RTPA related information and issues. She also requested people provide their e-mail addresses or update their addresses.

Added to agenda, Item 1.5, Project Delivery Workshop

1.5 Project Delivery Workshop

Randy Rentschler presented background on the project delivery task forces created under AB 1012. He mentioned that MTC is setting up a workshop to discuss these efforts. It will be an open agenda. The workshop is targeted for Wednesday, August 2nd at Caltrans Headquarters (1120 N Street, Sacramento) from 10 AM to 2 PM.

Debbie Hale mentioned at the last meeting consistency between the environmental review process for minor local projects, SHOPP projects and Caltrans in-house projects was of interest. Others can contact Randy if they would like particular items added to the workshop agenda.

2. Minutes

No comments, considered adopted.

3a. 2000 STIP Augmentation Revisions to STIP Guidelines

David Brewer presented the revisions to the STIP Guidelines as included in Item 4.12 of the CTC agenda. He noted the changes since last month. These include the AB 1012 advance project element, streets and roads rehabilitation limits are more flexible and it is clarified that projects off the State Highway system can be considered for State only funding. A new section to discuss the schedule and circumstances to coordinate the programming of Governor's traffic congestion relief projects was also added. David noted that more discussions on this last point will likely occur at the CTC meeting.

A comment was made regarding the submittal of a draft RTIP in relation to the congestion relief projects and timing with STIP submittals. David Brewer noted that CTC could work with a draft RTIP if a final one could not be provided by the deadline. Agencies can note the status of their RTIP at the STIP hearings as well.

There was a discussion about "unprogrammed reserves". David Brewer noted the CTC's

preference was to fully program all funds. Potentially those counties that had reserves could not access those until the 2002 STIP.

Debbie Hale expressed a concern that the ITIP would use all the unprogrammed money, so if the RTIP is a couple months late it would have to wait until the 2002 STIP. The other concern is that if a project isn't ready until the 2002 STIP, will the money still be there? The response was yes. CTC staff does not think the Commission will fully program the funds from the 2000 STIP Augmentation.

Caltrans briefly discussed their approach to the ITIP submittal – first priority is for Governor's congestion relief projects, second to underfunded ITIP projects and last is to new ITIP projects. They are not planning to request more than their target.

The consensus of the group was to allow some flexibility with in a couple of months given the tight timeline in submitting RTIPs in relation to the governor's initiative.

3b. 2000 STIP Augmentation Update to Fund Estimate

Ileen Jellison present a summary of the fund estimate as included in CTC item 4.14. Information regarding the estimate was distributed at the RTPA meeting. In June \$1.4 billion programming capacity was shown. There were changes due to SHOPP programming and also AB 2928 was approved by the Governor. The update results increased State Highway Account capacity to \$1.2 billion, and \$264 million to PTA account.

Ileen presented the revenue changes (also included in the CTC report). The total funds available now is \$1.5 billion, up by \$487 million compared to the June estimate.

4. Governor's Transportation Initiative Guidelines

Debbie Mah gave an overview of AB 2928 and noted she would have handouts for the workshop at the CTC meeting. There was some discussion on the ability to provide matching funds for the projects. Potential solutions were applying for ITIP funding, use of GARVEE financing and phasing of the project. It was noted that clean-up legislation may be addressed as part of AB 1662. Some of the potential clean-up items were maintenance of effort for capital projects may be cumbersome, opportunity to access funds early, and changes in lead agency. There was also a question on the local road maintenance funds and how they will be processed. The response was that funds would be direct subventions through the State Controller's Office.

Garland Hagan presented Caltrans initial thoughts on the Guidelines. One item to consider is the timely use of funds requirement. Randy Rentschler mentioned some of MTC comments which included getting projects started before guidelines are in place. Garland and Robert Remen noted there needs to be a common way to proceed with the

guideline development to meet everyone's needs. There is a 90 day period required to put the guidelines in place.

Ideas were discussed including using local dollars that would be necessary for the projects to get them started, and an expedited application process. It is hoped that the most straight forward application forms will be used. Garland expects some type of cooperative agreement will be needed before funds can be reimbursed. Questions were also asked about the fund exchange provision. It was clarified that any program would be limited to projects listed in AB 2928.

Debbie Hale mentioned that a workshop on these guidelines will be needed, either at the Ventura CTC meeting or in Sacramento. Possibly the workshop would last 1-2 hours. The indication from the RTPA group is to have the workshop piggyback on the RTPA meeting in Ventura and would be from 10 AM to noon.

Debbie Hale noted that she would be presenting the letter and comments the RTPA group put together. She distributed a handout of the 14 major points and briefly presented them. There was a discussion of the funding exchange program – constraints and opportunities and how to avoid federalizing projects.

It was noted that Caltrans has already assigned project managers to these projects.

5. FHWA Proposed Rulemaking

Pete Hathaway distributed copies of the statewide and metropolitan planning summaries prepared by Caltrans.

Debbie Hale mentioned that CALCOG has assembled a group to comment on the proposed rules. A few specific issues include: RTIP extensions are no longer allowed for non-attainment areas, listing of projects that have already obligating funding, and initial purpose and need statements in RTPs.

People are encourage to pass along concerns to CalCOG or to Debbie and she will forward them to the CalCOG. The schedule is to have a conference call and coordinated response with Caltrans in August. Hopefully a joint/compatible letter will be issued. An update will be provide at next month's RTPA meeting.

6. Safe Routes to School

This item was deleted from the agenda since the project selection list had not been finalized by Caltrans.

7. Revised TEA Program Design

Marsha Mason distributed a matrix at the RTPA meeting. Pete Hathaway gave an overview of the program design as included in CTC Item 4.4. CTC staff developed four options for the program, but individual Commissioners have differing views on the use of funds. The RTPA group did not have any preferences for any of the options provided the funding in question remains too small to distribute to the regional TEA shares.

The CTC staff has not thought about how the updated 2000 STIP fund estimate will affect the TEA shares.

Marsha Mason also noted that Caltrans is doing a final accounting and close-out of ISTEAs TEA projects. This year of AB 1012 only requires projects to be programmed and everything looks okay. The following year requires both first and second year TEA funds to be obligated.

8. Federal DBE Guidelines

Debbie Hale asked if regions are developing guidelines to e-mail them to her so that she can share with her small cities. Caltrans will be also be posting information on the Local Assistance Website.

9. Other Business

Caltrans was asked to report on the initial tally of the AB 1012 Obligation Plans. Caltrans will provide a report next month.

Vic Kamhi was congratulated and received an engraved gavel and thank you card for his service as moderator for FY 1999/00.